

**CITY OF ANTIGO
CITY PLAN COMMISSION
MINUTES OF MEETING HELD
MAY 3, 2016**

Members Present: Larry Steckbauer, Alderperson Balcerzak, Charley Brinkmeier, Gordon Neve, Jerry Rice and Tim Sharon

Members Absent: Mayor Brandt

Others Present: Mark Desotell, Director of Administrative Services; Roger Musolff, Building Inspector/Zoning Administrator; and Jaime Horswill, Clerical/Utility Assistant.

This meeting of the City Plan Commission was called to order on the above date at 6:00 p.m. in the Multi-Purpose Room, City Hall. Alderperson Balcerzak served as Chairperson and Jaime Horswill, Clerical/Utility Assistant, recorded the minutes thereof.

1. Approval of February 16, 2016 Minutes

Neve moved, Sharon seconded, to approve the February 16, 2016, minutes as presented. Carried 6-0, Absent 1.

APPROVED

2. Approval of Certified Survey Map for 2104 Charlotte Street

Charley Brinkmeier provided a copy of the proposed certified survey map. He advised that this property is known as the Sharon property and they are proposing to divide the lot. One lot will be sold to Scott McCormick and Sharons will retain the second.

Mr. Brinkmeier believes Lot One is proposed to become a parking lot and possibly fenced for his auction vehicles.

Rice moved, Neve seconded, to approve the Certified Survey Map for 2104 Charlotte Street as presented. Carried 5-0, Absent 1, with Tim Sharon abstaining.

APPROVED

3. Approve Request for Additional Driveway Approach at 1630 Fifth Avenue

Mr. Brinkmeier provided a memo advising that Sarah Repp (1630 Fifth Avenue) has made a request for construction of an additional driveway to access a new garage she is planning on constructing.

Mr. Brinkmeier has looked at the location of the proposed additional driveway and he does not see any issues with this location.

Mr. Brinkmeier indicated that the current garage will be kept attached to the house.

Upon inquiry by Tim Sharon, Mr. Brinkmeier indicated that there are no setbacks with driveways. She is aware of the setback on the building.

Mark Desotell, Director of Administrative Services, advised that you can only have one accessory building therefore she will remove or incorporate the existing building in the back of the property.

Steckbauer moved, Rice seconded, to approve the request for an additional driveway approach at 1630 Fifth Avenue as presented. Carried 6-0, Absent 1.

APPROVED

4. Any Other Matters

NONE

5. Adjournment

Brinkmeier moved, Sharon seconded, to adjourn at 6:05 p.m. Carried 6-0, Absent 1.

Reinhardt Balcerzak, Chairperson

Date