

**CITY OF ANTIGO
COMMON COUNCIL
MAY 11, 2016**

Common Council of the City of Antigo met in regular session on the above date at 6:00 p.m. in the Council Chambers, City Hall, Thomas Bauknecht, Council President, presiding.

Council President T. Bauknecht noted in the Mayor's absence he will be presiding over the meeting and voting as an alderperson.

Roll Call – Present: Alderpersons Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Absent: Kassis. Vacant: Ward 6 Alderperson

President T. Bauknecht excused Alderperson Kassis.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Eric Roller, Police Chief/Public Safety Director; Robert Piskula, Street Commissioner; and Jon Petroskey, Fire Chief.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Mackenzie Lee, AHS Media; Jamie Anderson, MSA Professional Services; Craig Marx, Antigo Times; Red Turney; Kathryn McKinney; and Mark McKinney.

The Pledge of Allegiance was recited followed by a moment of silent meditation.

Alderperson Kapusta moved, Alderperson Bugni seconded, to approve the minutes from the April 13 and April 19, 2016, meetings. Carried.

Chief Jon Petroskey – Lt. Mark McKinney completion of Four Year Executive Fire Officer Program at the National Fire Academy.

Chief Petroskey explained the award and will present Lt. McKinney with the certificate when the framing is completed. The program is recognized throughout the United States. Upon inquiry, Lt. McKinney noted there are about 100 graduates a year from the program.

Lt. McKinney commented on the people supporting him throughout the program and thanked the City, Eric Roller, Jon Petroskey, his family, and the Fire Department staff for covering for him while he was gone.

Citizen Comments

Dumaine "Red" Turney, 318 Sixth Avenue, addressed Council with interest in the 6th Ward Alderperson position. He reviewed his background which includes serving on various boards over the years. He will do the best he can if approved. He noted his disappointment that more people were not interested.

Council President T. Bauknecht noted he appreciates Mr. Turney's interest and is glad that he is willing to serve.

Council President T. Bauknecht commended and acknowledged Eric Roller, Police Chief/Public Safety Director, and the entire Police Department on the work they did following the tragic event. He stated Chief Roller handled all the publicity, etc. with poise, pride and professionalism.

There were no other individuals wishing to address Council.

Update on Citizen's Referrals from Previous Council Meeting

No previous referrals were reported on.

CONSENT AGENDA

Resolutions

Resolution No. 044-16 re Approving Operator's Licenses

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Michael D. O'Brien, DeAnna Sorano and Douglas D. Jensen pursuant to payment of fees.

Resolution No. 045-16 re Approving Request for \$600 for Printing of Brochures for Music in the Park

WHEREAS, the Music in the Park committee is in the process of developing a brochure and posters for the summer concerts and have requested funding for this purpose, and,

WHEREAS, the City has previously provided \$600 funding as people come from areas beyond the City of Antigo and Langlade County to watch the entertainment and this program continues to grow.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to fund the request of \$600 for brochure and poster printing for the summer music program with funding derived from the Economic Development portion of the Hotel/Motel funds.

(Committee approved 6-0)

Resolution No. 046-16 re Approving Request to Accept Offer of \$1,000 to Release Block Grant Mortgage on 740 Gowan Road

WHEREAS, the City of Antigo currently holds a Block Grant second mortgage on the property at 740 Gowan Road and CoVantage Credit Union holds the first mortgage, and,

WHEREAS, the current owner would like to deed the home to CoVantage Credit Union and they had a broker's opinion on the anticipated selling price of the property so they do not believe they will recoup all of their costs in the sale of the home, and,

WHEREAS, CoVantage Credit Union has approached the City requesting a release of the second mortgage for a payment of \$1,000 so they can take ownership of the property, rehab it, and sell it without having to continue with a foreclosure, and,

WHEREAS, if the property enters foreclosure the City Block Grant will receive nothing for the existing mortgage.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to authorize acceptance of the \$1,000 payment for the Block Grant mortgage on 740 Gowan Road.

BE IT FURTHER RESOLVED, the Clerk-Treasurer is authorized to write the remaining balance off of the receivable balance.

(Committee approved 6-0)

Resolution No. 047-16 re Approving Change of Credit Card Company for Credit Card Processing

WHEREAS, the City currently offers the option to pay fees by credit card through ACI Worldwide (formerly Official Payments) and there have been concerns with the service since the new company has taken over, and,

WHEREAS, staff has been researching options for credit card acceptance that will also be the best company for offering e-billing for utility bills, and,

WHEREAS, five companies gave presentations on their services to the Clerk-Treasurer and Utility Billing Clerk and the company considered the most advantageous to the City is Payment Services Network (PSN).

WHEREAS, the transaction fee is a percentage of the amount of payment and this will be paid by the customer with the City responsible for the \$89 annual fee for PCI Security Compliance, \$4.95 monthly maintenance fee, and a \$438 one-time charge for the credit card swipe terminals.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer to enter into an agreement with Payment Services Network (PSN) to provide credit card services with the transaction fees of 2.75% (plus 50 cents if under \$100) with the exception of taxes which is 2.50% (plus 50 cents if under \$100) to be paid by the customer.

BE IT FURTHER RESOLVED, the payment of the \$89 annual fee for PCI Security Compliance, \$4.95 monthly maintenance fee, and a \$438 one-time charge for the credit card swipe terminals will be derived from the General Fund, Sewer Utility, Water Utility, and Storm Sewer Utility operating budgets.

(Committee approved 6-0)

Resolution No. 048-16 re Approving Request to Offer E-Bill/Online Options for Utility Billing

WHEREAS, the City periodically receives requests for e-bill and other online services for utility billing so the Clerk-Treasurer and Utility Billing Clerk researched options at the same time as credit card processors were reviewed, and,

WHEREAS, after obtaining quotes and participating in webinar presentations from five companies, staff recommends Payment Services Network (PSN) as they offer the best options for online services, and,

WHEREAS, the fees involved in offering this service include: \$35 monthly fee for e-bill services and \$200 one-time fee for website customization which would allow the customers to enroll in electronic services and opt out of receiving a paper bill and they would also be able to view their bill online, pay electronically, and print a receipt.

WHEREAS, if the customer has to pay the online e-check fee it is \$1.00 per transaction but if the City pays this fee it is only 50 cents and would encourage the use of online e-check which results in less manual entering for staff, and,

WHEREAS, currently the City receives paper checks for customers that use the online bank option through their own bank and these payments have to be manually entered; however, with this new online option the City would have the capability to receive these payments by electronic batch eliminating the need for staff processing at a cost of 35 cents per check.

WHEREAS, by estimating the number of e-bills, e-checks, and online bank checks we would receive, the estimated monthly cost for these services is \$425 but there would be savings in printing and mailing costs for those that opt out of receiving bills, staff time spent on manual processing will be considerably less, and the City would receive the funds into the bank account quicker.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the option of e-bills, e-checks, and electronic bank checks for the utility charges with the fees as stated above and with the City paying the online e-check fee of 50 cents per check with the funds derived from the operating budgets of the Sewer, Water, and Storm Sewer Utilities.

(Committee approved 6-0)

Resolution No. 049-16 re Approving City to Pay Half of the Thawing Charges for 322 E. Tenth Avenue

WHEREAS, the water service at 322 East Tenth Avenue had to be thawed due to freezing of the lateral on the customer's side of the service, and,

WHEREAS, the property owners contend this freezing is caused, in part, because of drainage that occurs due to a damaged curb at their property and the traffic on the road driving the frost deeper, and,

WHEREAS, as a one-time consideration, the Public Works Committee approved splitting the cost of the bill for the thawing services with the property owner paying half of the charges and the water utility covering the other half.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize crediting the utility account of Richard Lutzow (#1990) of 322 East Tenth Avenue the amount of \$201.55.

BE IT FURTHER RESOLVED, the property owner will be responsible for payment of \$201.54.

(Committee approved 4-0, Absent 1)

Resolution No. 050-16 re Approving Combining CIP Accounts (Maintenance Equipment Fund and Skidster Fund) to Purchase a Stump Grinder

WHEREAS, the Capital Improvement/Equipment Plan (CIP) has funds budgeted for a skidster/blacktop planer and maintenance construction equipment and the Public Works Committee approved transferring these funds to purchase a stump grinder as the current equipment has deteriorated faster than anticipated, and,

WHEREAS, after reviewing the CIP budget, there are adequate remaining funds in the skidster/blacktop planer budget so no funds will need to be transferred from the maintenance construction equipment budget.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the transfer of funds for the purchase of a stump grinder of approximately \$12,000 from the skidster/blacktop planer CIP to the stump grinder CIP.

(Committee approved 4-0, Absent 1)

Communications

Reports from the department managers and agencies (placed on file).

Memo from Mayor Appointing Robert Hunter to the Police and Fire Commission.

Proclamation from Mayor Declaring the Month of April Fair Housing Month in the City of Antigo.

Proclamation from Mayor Declaring April 10, 2016 through April 16, 2016 Week of the Young Child.

Aldersperson Bugni moved, Aldersperson Kapusta seconded, to approve the Consent Agenda.

Ayes were: Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Absent: Kassis. Vacant: Ward 6 Aldersperson. Carried.

NEW BUSINESS

Resolutions

Resolution No. 051-16 re Resolution Authorizing the Redemption of Waterworks System and Sewerage System Revenue Refunding Bonds, Dated May 1, 2005

WHEREAS, the City of Antigo, Langlade County, Wisconsin (the "City") has outstanding its Waterworks System and Sewerage System Revenue Refunding Bonds, dated May 1, 2005 (the "2005 Bonds");

WHEREAS, the Common Council has determined that it is necessary and desirable to call the 2005 Bonds maturing in the year 2017 for redemption on June 13, 2016 with funds of the City on hand;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Antigo, Langlade County, Wisconsin, that the 2005 Bonds maturing in the year 2017 are called for prior payment on June 13, 2016 at the price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk/Treasurer to work with Hutchinson, Shockey, Erley & Co. to cause timely notice of redemption, in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

(Exhibit A on file in the Clerk-Treasurer's office.)

Aldersperson Kapusta moved, Aldersperson Bugni seconded, to approve Resolution No. 051-16.

Ayes were: Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Absent: Kassis. Vacant: Ward 6 Alderperson. Carried.

Resolution No. 052-16 re Approving Various License Renewals Upon Completion of Inspections For: Antigo Elks Lodge No. 662 Benevolent and Protective Order of Elks of the United States of America, Inc.; Antigo Entertainment, LLC; David and Charlene Bauknecht Partnership; Ronald Lee Boettcher; Colhome Association, Inc.; El Tequila, LLC; Jacqueline Hipke dba Heartbreakers Bar N Grill LLC; Its Beer 30 LLC Owned by Nicole Skinner; Randy R. Kolz dba Super G's LLC; Ourada's Dixie Lunch, LLC; James H. Reif; David Schlundt dba The Refuge, LLC; Linnea A. Swartzendruber dba Swartzendruber, LLC; Taphouse, LLC; Charles Turney dba Farmer's Home Restaurant, LLC; VLV LLC Owned by Vickie L. Wagner dba Vickie and the Vets; Butch's Shop Rite, LLC; Schroeder Bros. Farms, Inc; Ultimate Mart LLC Owned by Roundy's Supermarkets, Inc dba Cops #8115; Vosmek Drug Store, Inc. dba Lakeside Market; Wal-Mart Stores East, LP; Walgreen Co; Antigo Bow Club, Inc.; PH Hospitality Group, LLC dba Pizza Hut; Growmark Inc; Krist Oil Co; Kwik Trip, Inc; Marathon Express Mart, LLC; Marty's Shell, LLC; Neelaarav, Inc (BP South); Antigo Express, Inc dba Daybreak; Wagner Shell Antigo, LLC; Timothy Suick/Palace Theater; Family Dollar Stores of Wisconsin Inc; Annville Purdun dba Belle's Smokehouse, LLC; National Entertainment Network, LLC (for video machines located at Wal-Mart); National Entertainment Network, LLC (for video machine located at Country Kitchen); and National Entertainment Network, LLC (for video machine located at Cops)

WHEREAS, the attached list of license holders have applied for license renewals as of July 1, 2016, and,

WHEREAS, statements duly executed by the Chief of Police, Building Inspector/Zoning Administrator, Health Department, and Fire Chief certifying that they have inspected said premises and found them to be in compliance will be on file before any licenses have been issued,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that those persons, firms, and/or corporations named on the attached schedule be granted the licenses indicated opposite their names, for the licensing period July 1, 2016, through June 30, 2017, pursuant to ordinance upon payment of the fee.

BE IT FURTHER RESOLVED, the Clerk-Treasurer will issue the licenses upon receipt of the executed inspection statements and license holders have made payment of all outstanding invoices.

(Attachment on file in the Clerk-Treasurer's office.)

Alderperson Darling moved, Alderperson Balcerzak seconded, to approve Resolution No. 052-16.

Ayes were: Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Absent: Kassis. Vacant: Ward 6 Alderperson. Carried.

Permit

Approving Street Use Permit for North Central Sales Auction for an Auction at Brickner's Auto (625 Superior Street) which was held on April 22, 2016

Alderperson Balcerzak moved, Alderperson Darling seconded, to approve the Street Use Permit for North Central Sales Auction. Carried.

Approving Street Use Permit for Family and Child Learning Centers for Stand for Children's Day at Peaceful Valley Park on May 21, 2016

Alderperson Darling moved, Alderperson Bugni seconded, to approve the Street Use Permit for Family and Child Learning Centers for May 21, 2016. Carried.

Licenses

BBJ, LLC (formerly Chico's Inc of Antigo) – contingent upon completion of inspections "Class B" Fermented Malt Beverage and Intoxicating Liquor and Amusement Device

Alderson Darling moved, Alderson Balcerzak seconded, to approve "Class B" Fermented Malt Beverage and Intoxicating Liquor and Amusement Device Licenses for BBJ, LLC. Carried.

Fleet Wholesale Supply Co., LLC (formerly Inc.) – contingent upon completion of inspections Class "A" Fermented Malt Beverage and Cigarette

Alderson Balcerzak moved, Alderson Bugni seconded, to approve Class "A" Fermented Malt Beverage and Cigarette Licenses for Fleet Wholesale Supply Co., LLC. Carried.

Kramer-Schmidt Oil Corp dba Gas N Go Travel Center at 2120 Neva Road (licenses relinquished by Draeger Oil Co., Inc.) – contingent upon completion of inspections Class "A" Fermented Malt Beverage, Cigarette, and Amusement Device

Alderson Bugni moved, Alderson Darling seconded, to approve Class "A" Fermented Malt Beverage, Cigarette, and Amusement Device Licenses for Kramer-Schmidt Oil Corp dba Gas N Go Travel Center. Carried.

Vacant Sixth Ward Alderson Position

No letters received.

Alderson Darling moved, Alderson Bugni seconded, to appoint Dumaine "Red" Turney as 6th Ward Alderson.

Ayes were: Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Absent: Kassis. Vacant: Ward 6 Alderson. Carried.

MISCELLANEOUS BUSINESS

Payment of Bills

Alderson Bugni moved, Alderson Balcerzak seconded, that Direct Deposits for April 8 and 22, 2016, payrolls, City First Merit Bank Accounts Payable Check Nos. 62803-63006, both inclusive, Self-Funding Health Insurance Check Nos. 1883-1885, both inclusive, and Block Grant Revolving Loan Fund Check Nos. 3466-3467, be allowed as approved by the Mayor; and the Clerk-Treasurer be directed to pay the same.

Ayes were: Kapusta, Darling, T. Bauknecht, Feller Gottard, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Absent: Kassis. Vacant: Ward 6 Alderson. Carried.

Committee Referrals

Mark Desotell, Director of Administrative Services, explained the State of Wisconsin requested information for relocation of the Forestry Division offices north of Highway 10. He stated Langlade County, Economic Development Corp, and he have been working on a response regarding this. This item will be on the Finance, Personnel, and Legislative Committee agenda next week with a resolution. Due to the State's deadline, the resolution will not be able to be brought back to Council.

Kaye Matucheski, Clerk-Treasurer, noted the Clerk's office has begun the automated agenda, minute software training. There will be training for Council on the software at 5:00 p.m. prior to the July Council meeting.

Mr. Desotell noted the Antigo Inland Lake Meeting will be on August 17. Alderson Darling noted all alderpersons are members of the Inland Lake District.

Alderson Darling congratulated Ms. Matucheski on receiving her master's degree.

Alderson Balcerzak noted the Mayor did not break the tie vote on sidewalk on Sunset Drive. He just broke the vote to send back to committee. Alderson Balcerzak noted

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this is still an issue for him. There is no initial cost to the people of Sunset Drive. This sidewalk is needed for safety reasons. Money is set aside for projects like this. We are not doing this to punish people. There are not enough sidewalks in this area. This was

rescinded by a 3 to 1 vote. These same people who rescinded the vote approved the initial plan on January 27, 2015 at the Public Works meeting. On March 23, 2016 this was discussed again.

Ms. Matucheski stated this item is not on the agenda for this much comment. To which Michael Winter, City Attorney, concurred that it is not an agenda item and Council should move on.

Aldersperson Bugni noted he feels Mayor Brandt brought it back to the Public Works Committee to hear what the people had to say. These people want the City to spend the money where it is needed more.

There were no committee referrals.

Adjournment

Aldersperson T. Bauknecht moved, Aldersperson Darling seconded, to adjourn at 6:28 p.m. Carried.

Approved:

Council President

Attest:

Clerk-Treasurer