

**CITY OF ANTIGO
COMMON COUNCIL
JULY 13, 2016**

Common Council of the City of Antigo met in regular session on the above date at 6:00 p.m. in the Council Chambers, City Hall, Mayor Brandt presiding.

Roll Call – Present: Alderpersons Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak, and D. Bauknecht.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Eric Roller, Police Chief/Public Safety Director; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; Robert Piskula, Street Commissioner; and Sarah Repp, Parks, Recreation, and Cemetery Supervisor.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Julie Brandt; Scott Martin, MSA Professional Services; Officer Andrew Hopfensperger; Colin Cooper; Susan Lindstrom; Jada Mach; Spencer Fittante; and an additional 37 people in attendance including a number of police officers for the award presentation portion of the Council meeting.

The Pledge of Allegiance was recited followed by a moment of silent meditation.

Aldersperson Bugni moved, Aldersperson Darling seconded, to approve the minutes from the June 8, 2016, meeting. Carried.

Award Presentation

Award for four of the victims from the prom shooting and award for Officer Hopfensperger for his actions that evening.

Chief Eric Roller stated he invited the four and wanted to recognize them for their actions. They came out of the prom into a senseless act of violence. Officer Hopfensperger engaged and stopped the threat. Jada Mach called 911 and stayed calm and helped the Emergency Medical Service and Police. Spencer Fittante took off his tuxedo vest and used his necktie as a tourniquet to stop the bleeding. Susan Lindstrom was also hit but was more concerned with Colin. Colin Cooper was very strong throughout and helped the Emergency Medical Technicians. It was not only how well they did during those few minutes, but how they conducted themselves from there on out. They showed character, integrity, compassion, and empathy, which set the tone of the community to become Antigo Strong. Chief Roller greatly appreciates everything they did. Awards were presented from the Antigo Police Department and the City of Antigo.

Chief Roller stated the other great thing about the night was that Officer Hopfensperger exhibited a true act of courage. He reacted to the situation and did exactly as officers are trained to do. He saved the lives of these four children and countless people in the school and parking lot. Officer Hopfensperger was able to yell at the suspect gaining his attention turning the threat off the children to himself. This all happened within nineteen seconds. Chief Roller commented he owes Officer Hopfensperger a lot. Officer Hopfensperger has been with the Antigo Police Department 3 ½ years and he could not be more proud. He is a true hero. Chief Roller presented Officer Hopfensperger with a medal of valor for him to wear on his uniform to represent his actions along with a plaque as a token of appreciation.

Citizen Comments

There were no individuals wishing to address Council.

Update on Citizen's Referrals from Previous Council Meeting

No previous referrals were reported on.

CONSENT AGENDA

Resolutions

Resolution No. 059-16 re Approving Operator's Licenses

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Rose Basnett, Shelly Brown, Erin Bryan, Jessica Chroge, Mandy Chroge, Patricia Hafner, Becky Hug, Diane Kautza, Lisa Lenzner, Samantha Lex, Marlene Matuszewski, Kay Meister, Karen Pilecky, Jane Schroepfer, Sharon Slayton, Jennifer Snopl, Courtney Statezny, Michaela Beilke, Laura Brauner, Billie Deacy, Laurie Hackbarth, Sharon Hunter, Cynthia Pendleton, Collin Wolfe, and Marcia Ziegelbauer pursuant to payment of fees.

Resolution No. 060-16 re Approving Waiver of Permit Fees for Construction of Office/Reception Building for Langlade County Humane Society

WHEREAS, the Langlade County Humane Society requested and accepted a bid for the construction of an office/reception 24x24 building on site at 2204 Clermont Street; and

WHEREAS, being a non-profit organization with limited funds they are requesting that all permit fees for this project be waived by the city; and

WHEREAS, the City is not able to waive any State permit fee costs as may be required by the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, approve waiving all permit fees for the office/reception building at 2204 Clermont Street for the Langlade County Humane Society.

BE IT FURTHER RESOLVED, Langlade County Humane Society or the contractor must still apply for the required permits for the project.

(Committee Approved 6-0)

Resolution No. 061-16 re Approving Waiver of Street Use Permit Fee for Relay for Life of Langlade County

WHEREAS, the City has received a request from the American Cancer Society to waive the Street Closure Permit Fee for the Relay for Life event being held August 19, 2016 at Peaceful Valley, and

WHEREAS, this event is free to the public and is hosted by a non-profit organization.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize waiving the Street Closure Permit Fee for the Relay for Life event on August 19, 2016 at Peaceful Valley.

(Committee Approved 6-0)

Resolution No. 062-16 re Approving New Respiratory Protection Program

WHEREAS, a Respiratory Protection Program was originally adopted in 2005 by Resolution 139-05 and updated in 2010 by Resolution 055-10 with guidelines to be followed with regard to use of respiratory protection, and

WHEREAS, in reviewing policies for city employees, it was determined that the City's respiratory policy was in need of some updating as well as streamlining; and

WHEREAS, the City's insurance provider, Cities and Villages Mutual Insurance Company (CVMIC), provided a sample policy and made necessary changes for use in the city; and

WHEREAS, department managers, committee members, the city attorney and insurance representatives have reviewed this policy and any changes requested have been made.

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NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached Respiratory Protection Program.

(Committee Approved 6-0)
(Attachment on file in the Clerk-Treasurer's office.)

Resolution No. 063-16 re Approving the Proposal from REI Engineering to Assist in the Removal and Reporting Requirements of the Underground Tank at Kingsbury Park

WHEREAS, During a routine maintenance repair of the parking lot area located immediately south of the Kingsbury Park area in the downtown, the Street Department crew discovered an underground tank of unknown origin/content; and,

WHEREAS, the tank is located on City-owned property and it is the City's due diligence responsibility to report such findings to the Wisconsin Department of Natural Resources (DNR) for establishing disposition requirements; and,

WHEREAS, staff solicited the assistance of REI Engineering of Wausau to assist in the reporting requirements and resulting removal of the underground tank for the quoted amount of \$2,646; and,

WHEREAS, this underground tank was unknown to the City until the spring of 2016 and subsequently was not accounted for in the 2016 budget requiring funds to be derived from the City's contingency account.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the hiring of REI Engineering of Wausau to submit the reporting documents to the DNR and to complete the removal of the underground storage tank of unknown origin at the south limits of Kingsbury Park with funds being derived from the 2016 contingency account.

(Committee approved 6-0)

Resolution No. 064-16 re Approving Paid-on-Call Personnel to Receive a Stipend to Maintain Emergency Medical Service Licenses

WHEREAS, Paid-on-Call (POC) personnel are required to maintain their Emergency Medical Service licenses which requires completion of a specified number of training hours based on the type of license; and,

WHEREAS, the Antigo Fire Department currently reimburses the tuition and book fees for this training but does not reimburse for the POC's time to complete the training; and,

WHEREAS, Chief Roller has requested the approval to pay a stipend to POC's at the Advanced EMT (A-EMT) and Paramedic licensure levels for maintaining or upgrading their licenses; and,

WHEREAS, the stipend would not be paid for those POC's that are reimbursed by any other source for the license or for the training hours; and,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a stipend to be paid to Paid-on-Call personnel for maintaining or upgrading their Advanced EMT (A-EMT) license or maintaining their Paramedic license at an amount of \$280 for A-EMT and \$350 for Paramedic with funds to be derived from the Ambulance Fund operating expense.

BE IT FURTHER RESOLVED, if the POC is reimbursed by any other source for the license or the training hours, the stipend would not be paid.

(Committee Approved 6-0)

Resolution No. 065-16 re Approving Natural Lawn Permit and Waiver of Filing Fee for the Department of Natural Resources to be Off-Set by In-Kind Services

WHEREAS, the Wisconsin Department of Natural Resources (DNR) Service Office is requesting waiving the fee for a Natural Lawn Permit, and

WHEREAS, the Wisconsin DNR Service Office is proposing in-kind services instead of a fee, and

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WHEREAS, the City of Antigo Park, Cemetery & Recreation Commission, and Finance, Personnel & Legislative Committee approved the request, and

WHEREAS, this agreement has been done in past years, and has been in the best interest of the City,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to authorize waiving the fee for a Natural Lawn Permit for the local DNR Service Center located off of Steinfest Road.

(Committee Approved 4-0, Absent 3)

Resolution No. 066-16 re Approving the Use of Economic Development Portion of City's Hotel/Motel Tax Fund Toward the Costs Associated with the Consultant Services Currently Being Provided through Langlade County Economic Development's Business Development Budget Line Item in Response to the State's Request for Information Regarding the Potential Relocation of the Wisconsin Department of Natural Resource's Forestry Division Headquarters

WHEREAS, the Wisconsin Department of Natural Resources (DNR) distributed a Request for Interest (RFI) seeking a response from interested communities for the potential relocation of their Division of Forestry Headquarters from Madison to an eventual location north of Highway 10; and,

WHEREAS, the City of Antigo, Langlade County and the Langlade County Economic Development Corporation (LEDC) worked on a single submittal in response to the DNR's RFI document; and

WHEREAS, the LEDC Board authorized the hiring of a consultant (Renewable Resource Solutions) at a cost not-to-exceed \$3,000 in order to assist in the development of an RFI response by incorporating support information from local, regional and statewide stakeholders; and,

WHEREAS, the LEDC utilized funds already established for business development within their 2016 budget and will potentially need access to such funds as potential efforts develop through the remainder of the calendar year; and,

WHEREAS, the Finance Personnel and Legislative Committee was presented with a request from the Director of Administrative Services and subsequently approved an amount of up to \$1,500 towards the costs associated in the development of the RFI response (payable to LEDC) from the Economic Development portion of the City's Hotel/Motel Tax Fund.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to provide an amount not-to-exceed \$1,500 from the remaining balance of the Economic Development component of the City's portion of the Hotel/Motel tax fund to be utilized by the Langlade County Economic Development Corporation to help offset the costs associated with the Request for Information submittal to the Wisconsin Department of Natural Resources relative to the relocation of their Division of Forestry Headquarters.

(Committee Approved 6-0)

Communications

Reports from the department managers and agencies (placed on file).

Proclamation Proclaiming June 14, 2016 as Arbor Day

Aldersperson Kassis moved, Aldersperson Darling seconded, to approve the Consent Agenda.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

NEW BUSINESS

Resolutions

Resolution No. 067-16 re Approving Professional Services Agreement with MSA Professional Services Authorizing Submission of the Initial June 30, 2016 Application

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Documents to Wisconsin Department of Natural Resources for a Private Lead Service Line Replacement Grant

- WHEREAS, the Wisconsin Department of Natural Resources has reopened the grant application submittal deadline (until June 30, 2016) for their Fiscal Year 2017 period as the result of additional funding available to municipalities for Lead Service Line (LSL) replacement under the Safe Drinking Water Program; and,
- WHEREAS, the program will provide up to \$300,000 in grant funds for communities the size of Antigo for the investigation/replacement of suspected LSL's on the private side (typically water shut-off valve to a home's water meter) of residential, schools and day-care water service lines; and,
- WHEREAS, staff estimates there are approximately 150 suspected lead service lines at locations previously updated by the City along the municipal side of the water service line and staff considers these to be priority locations for the initial LSL program application; and,
- WHEREAS, staff solicited the assistance of MSA Professional Services for the submittal of the grant application services at a cost not-to-exceed \$1,000 for meeting the June 30, 2016 submittal deadline; and,
- WHEREAS, if the City is successful in its application submittal MSA has projected an additional \$7,000 in grant application administrative fees in order to meet the requirements of the Safe Drinking Water Program's LSL grant guidelines of which would require an amendment to the original Professional Services Agreement,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a Professional Services Agreement in an amount not-to-exceed \$1,000 with MSA Professional Services authorizing them to submit the initial June 30, 2016 application documents to the Wisconsin Department of Natural Resources for a private Lead Service Line replacement grant totaling \$300,000 under the Safe Drinking Water Program with funds being derived from the City's water utility fund.

(Committee Approved 4-1, Absent 1)

Aldersperson Darling moved, Aldersperson Bugni seconded, to approve Resolution No. 067-16.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Resolution No. 068-16 re Approving an Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

WHEREAS, it is the desire of the City of Antigo, Wisconsin, a municipal corporation, to file an application for state grant assistance for its Water Utility private water 'lead service line' replacement project(s), evaluation and any necessary replacement of lines of other materials, appurtenances, related additional street and utility system needs and upgrades, restoration, and all other related upgrades under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the City Council of the City of Antigo that the Mayor is hereby appointed as an authorized representative for the City of Antigo for the purpose of filing these applications, and that the representative is further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications.

Aldersperson Balcerzak moved, Aldersperson Bugni seconded, to approve Resolution No. 068-16. Upon the call of the ayes and noes, motion carried.

Licenses

Arna Hospitality dba Americas Best Inn Antigo "Class B" Fermented Malt Beverage and Intoxicating Liquor License (Contingent upon Completion of Inspections)

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Alderson Kassis moved, Alderson T. Bauknecht seconded, to approve "Class B" Fermented Malt Beverage and Intoxicating Liquor License for Arna Hospitality dba Americas Best Inn Antigo. Carried.

Fleet Wholesale Supply Co. LLC dba Mills Fleet Farm at 2511 Neva Road
Cigarette License (Contingent upon Completion of Inspections)

Alderson Balcerzak moved, Alderson Kassis seconded, to approve the Cigarette License for Fleet Wholesale Supply Co LLC dba Mills Fleet Farm. Carried.

Permit

Approving Street Use Permit for Badgerland Classics and Customs Car Show (Peaceful Valley Sixth Avenue/Field Street/Seventh Avenue) on August 21, 2016

Alderson Balcerzak moved, Alderson Darling seconded, to approve the Street Use Permit for Badgerland Classics and Customs Car Show on August 21, 2016. Carried.

Approving Street Use Permit for Antigo First Party in the Park (Peaceful Valley Sixth Avenue) on August 20, 2016

Alderson Kassis moved, Alderson Balcerzak seconded, to approve the Street Use Permit for Antigo First on August 20, 2016. Carried.

Approving Street Use Permit for the American Cancer Society, Inc. Relay for Life of Langlade County (Peaceful Valley Sixth Avenue/Seventh Avenue/Field Street) on August 19-20, 2016

Alderson Feller Gottard moved, Alderson Balcerzak seconded, to approve the Street Use Permit for American Cancer Society, Inc. Relay for Life of Langlade County on August 19-20, 2016. Carried.

MISCELLANEOUS BUSINESS

Payment of Bills

Alderson Bugni moved, Alderson T. Bauknecht seconded, that Direct Deposits for June 3 and 17, 2016, payrolls, City First Merit Bank Accounts Payable Check Nos. 63205-63430, both inclusive, Self-Funding Health Insurance Check Nos. 1889-1891, both inclusive, and Block Grant Revolving Loan Fund Check Nos. 3472-3480, both inclusive, be allowed as approved by the Mayor; and the Clerk-Treasurer be directed to pay the same.

Ayes were: Kapusta, Darling, Kassis, T. Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak, and D. Bauknecht. Noes were: None. Carried.

Committee Referrals

Mayor Brandt noted there will be a change in funding for personnel changes. When additional funding is approved for personnel items, it will not automatically be included in future budgets. Staff will need to make any necessary adjustments in their budget breakouts to allow for reallocation.

Alderson Feller Gottard noted Langlade County is having their hazardous clean sweep and meds disposal on August 20th. She noted this does not include electronics.

Upon inquiry by Alderson Balcerzak, Sarah Repp, Parks, Recreation, and Cemetery Supervisor, explained the metal for the Peaceful Valley building should be delivered July 21st and four to six weeks after that to see the building with completion estimated around mid-September.

Ms. Repp also noted the old dock will be removed and the new dock put in on Remington Lake tomorrow.

There were no committee referrals.

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Adjournment

Aldersperson Darling moved, Aldersperson Kassis seconded, to adjourn at 6:20 p.m.
Carried.

Approved:

Mayor

Attest:

Clerk-Treasurer