

**CITY OF ANTIGO  
ECONOMIC DEVELOPMENT COMMITTEE  
MINUTES OF MEETING HELD  
MAY 2, 2016**

Members Present: Mayor Brandt, Andrew Hessedal, and Alderpersons Balcerzak, T. Bauknecht and Darling

Members Absent: Gary Voytovich and Sam Hardin

Others Present: Angie Close, Langlade County Economic Development Corporation; Mark Desotell, Director of Administrative Services; Don Fischer, Nature's Heat Source; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Economic Development Committee was called to order on the above date at 6:00 p.m. in the Multi-Purpose Room, City Hall. Mayor Brandt served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

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**1. Approval of April 4, 2016 Minutes**

Darling moved, T. Bauknecht seconded, to accept the minutes of the April 4, 2016 meeting as distributed. Carried 5-0, Absent 2.

**APPROVED**

**2. Façade Grant Request for 602 Fifth Avenue**

Don Fischer, Nature's Heat Source, submitted a Façade Grant Request. The application lists concrete parking area at \$3,559, loading dock/walkway for \$800, Canopy over loading dock for \$700, and hardscape of parking area for \$450. The grant application provided the following list:

**Proposed Stamped Concrete Parking Area**

• Stamped Concrete Parking Area (17' x 55')	\$2,030
• Excavation by Contractor	\$ 915
• Compactor Rental	\$ 200
• 6 Matts of Wire Mesh	\$ 96
• 8 Each of 20' Reinforcement Bars	\$ 48
• Expansion Felt along back of curb	\$ 30
• 16 Cement Blocks/Pavers	\$ 40
• Labor/Concrete Finisher	<u>\$ 200</u>
	\$3,559

**Proposed Hardscape Improvements**

• Walking Area & Loading Dock concrete pour	\$ 800
• Charcoal Release (Two 5 gallon buckets)	\$ 150
• Barn Board decorative stamp rental (2 days)	\$ 300
• Canopy replcement material over loading dock	<u>\$ 700</u>
	\$1,950

**PROJECT TOTAL** **\$5,509**

Mayor Brandt commented that he is questioning the parking area eligibility.

Alderpersion Balcerzak is questioning the paving eligibility as well.

Mark Desotell, Director of Administrative Services, noted that looking at the eligible and ineligible improvements, you might be lead to believe that eligible hardscape services include decks, fountains, patios, etc. If you look at ineligible improvements, you will see paving. We are close in between.

Don Fischer, Nature's Heat Source, showed pictures to the committee and advised that he was going to put in sidewalk, however, with the semi-trucks backing to the loading docks, it was not feasible. He is in the process of finishing the parking lot.

Aldersperson Balcerzak commented that the work that has been done on the building looks very nice.

Aldersperson Darling noted that the only thing he believes is eligible under the grant is the canopy.

Mr. Desotell indicated that the canopy and loading dock were attached to the building. He did include things that made the area aesthetically pleasing that were above an average project.

Upon inquiry by Mayor Brandt, Mr. Fischer indicated that the parking lot is for customer parking but it actually belongs to the City. That area continues to approximately three feet from his building.

Upon inquiry by Mayor Brandt, Mr. Fischer explained where the steps will go and will have matching handrails.

Mr. Fischer noted that there are decorative items incorporated in the stamping. He will install a log by the roof to go with the building and re-roof next.

Aldersperson Darling commented that he cannot see the concrete work being covered under this criteria of this grant. Mr. Fischer commented that he felt it had merit because it actually belongs to the city even though he maintains it.

Mayor Brandt and Aldersperson Darling indicated that the grant is for the façade itself.

Mayor Brandt noted that looking at this he felt the grant total for eligible expense would be \$1,899.47. He excluded the concrete for the hardscape, excavating the parking lot, and felt for the curb. He left in the steps, rebar and mesh, 16 foot log, skid loader and compactor, concrete tube and lumber for docks, charcoal release and concrete for dock.

Brandt moved, Darling seconded, to approve the façade grant request with eligible expenses being \$1,899.47.

Upon inquiry by Mayor Brandt, Mr. Fischer indicated that he was going to do tuck-pointing to the building.

Mayor Brandt modified his motion to include the cost of tuck-pointing.

Mr. Fischer indicated that he could get an estimate, which would be much higher. He does most of the work himself to save money.

Brandt moved, Darling seconded, to approve the façade grant request with eligible expenses being \$1,899.47 plus the cost of tuck-pointing and reimbursement of the permit fee.

Mr. Fischer questioned completion of the parking lot to which Mayor Brandt suggested he go the Public Works Committee with this request. For this particular grant, it does not qualify.

Aldersperson T. Bauknecht suggested that the more information Mr. Fischer has on the cost, the better.

Upon the call of ayes and nays, motion carried 5-0, Absent 2.

### **APPROVED**

#### **3. Any Other Matters Authorized by Law to be Considered**

Angie Close, Economic Development Corporation, provided a statement of how the façade grant money was spent and the balance left.

Mayor Brandt indicated that this matter will be going to Finance, Personnel and Legislative Committee to see if they want to replenish the fund.

Ms. Close noted that with this request and another one that will come in June, the fund will be nearly gone.

Ms. Close noted that the City has infused \$80,000 into this grant thus far with a total project costs totaling \$481,136.04. You can really see the difference in these buildings that have utilized the program.

### **INFORMATION ONLY**

#### **4. Adjournment**

Darling moved, Darling seconded, to adjourn at 6:10 p.m. Carried 5-0, Absent 2.

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Mayor Brandt, Chairperson

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Date