



PETITION FOR STREET USE/CLOSURE PERMIT

We, the undersigned residents of the _____ block(s) of _____ (Street / Avenue) in the City of Antigo, hereby consent to the closure of said street for recreational or business use on _____ (MM/DD/YY), between the hours of _____ (am / pm) and _____ (am / pm) for the purpose of the following:

We understand that the permit will not be granted for longer than twelve (12) hours and understand all equipment, vehicles, and other personal property will be removed from the street prior to the end of said period. We also understand we may at any time request to see a copy of the Street Use Ordinance Sec.18-321. through 18-329.

The street closure petition shall be signed by at least 75% of residents eighteen (18) years of age or older living along the portion of the street identified above, and returned with the completed application and fee in order to be considered for approval. Successful completion of the petition does not guarantee approval.

Print and Sign Name

Address

Sec. 18-321. – Purpose: required.

The streets in possession of the city are primarily for the use of the public in the ordinary way. However, under proper circumstances, the chief of police, in consultation with the street commissioner and director of public works, may grant a permit for street use, subject to reasonable municipal regulation and control. Therefore, this article is enacted to regulate and control the use of streets pursuant to a street use permit to the end that the health, safety and general welfare of the public and the good order of the city can be protected and maintained. A street use permit is required for any party requesting to temporarily block off a portion of any public street. (Code 1999, § 7-7-1(a); Ord. No. 1226B, § 1, 4-13-2011)

Sec. 18-322. - Application.

A written application for a street use permit by persons or groups desiring the permit shall be made on a form provided by the clerk-treasurer and shall be filed with the clerk-treasurer. The application shall set forth the following information regarding the proposed street use:

- (1) The name, address and telephone number of the applicant.
- (2) If the proposed street use is to be conducted for, on behalf of or by an organization, the names, addresses and telephone numbers of the headquarters of the organization and of the authorizing responsible heads of such organization.
- (3) The name, address and telephone number of the person who will be responsible for conducting the proposed use of the street.
- (4) The date and duration of time for which the requested use of the street is proposed to occur.
- (5) An accurate description of that portion of the street proposed to be used.
- (6) The approximate number of persons for whom use of the proposed street area is requested.
- (7) The proposed use, described in detail, for which the street use permit is requested.

(Code 1999, § 7-7-1(b))

Sec. 18-323. - Representative at meeting.

The person or representative of the group making application for a street use permit shall be present when the chief of police or common council gives consideration to the granting of such street use permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted. These officials shall consider the effect that the temporary closing of the street will have on the public safety and traffic movement in the area during the time the street may be closed. (Code 1999, § 7-7-1(c))

Sec. 18-324. - Mandatory denial.

(a) An application for a street use permit shall be denied if:

- (1) The proposed street use would violate any federal or state law or any ordinance.
- (2) The proposed street use will substantially hinder the movement of police, fire or emergency vehicles, constituting a risk to persons or property.
- (3) The application for a street use permit does not contain the information required.
- (4) The proposed use could equally be held in a public park or other location.

(b) In addition to the requirement that the application for a street use permit shall be denied, as set forth in subsection (a) of this section, the officials may deny a permit for any other reason if it is concluded that the health, safety and general welfare of the public cannot adequately be protected and maintained if the permit is granted. (Code 1999, § 7-7-1(d); Ord. No. 1111B, § 1, 5-12-2004; Ord. No. 1227B, §§ 1—5, 4-13-2011)

Sec. 18-325. - Fee.

Each application for a street use permit shall be accompanied by a fee as prescribed in [section 1-22](#). (Code 1999, § 7-7-1(e))

Sec. 18-326. - Consent to issuance.

In addition to the fee required by [section 18-325](#), each application for a street use permit, except for parades or races sponsored by civic, youth or scout organizations which have been in existence for at least six months, shall be accompanied by a petition designating the proposed area of the street to be used and the time for such proposed use. Such petition shall be signed by not less than 75 percent of the residents over 18 years of age residing along that portion of the street designated for the proposed use. Such petition shall be verified and shall be submitted in substantially the following form:

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the _____ hundred block of _____ Street in the City of Antigo, hereby consent to the _____ recreational or business use of this street between the hours of _____ and _____ on _____/_____/_____.

the _____ day of _____, 20_____, for the purpose of _____ and do hereby consent to the City of Antigo to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Antigo shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than 12 hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate _____ as the responsible person or persons who shall apply for an application for a Street Use Permit.

(Code 1999, § 7-7-1(f))

Sec. 18-327. - Insurance.

The applicant for a street use permit may be required to indemnify, defend and hold the city and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the city on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a certificate of comprehensive general liability insurance with the city as additional insured. The applicant may be required to furnish a performance bond prior to being granted the permit.

(Code 1999, § 7-7-1(g))

Sec. 18-328. - Cleanup requirements.

The holder of any permit issued under this article shall return the street to the condition that existed prior to the use, by the time the permit expires. If the permit holder fails to make such restoration, the cost incurred by the city in performing this work will be billed to the permit holder. Failure to make timely payment within a reasonable time after receiving the bill shall constitute grounds for refusal to grant the permit holder any other permit in the future.

(Code 1999, § 7-7-1(h))

Sec. 18-329. - Termination of event; revocation.

A street use permit for an event in progress may be terminated by the police department if the health, safety and welfare of the public appears to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permit or ordinance. The chief of police has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.

(Code 1999, § 7-7-1(i))