

## **INVITATION FOR BID ARBORIST**

### **INVITATION FOR BID**

The City of Antigo will accept sealed bids for a certified arborists

Bids will be accepted until **Wednesday, February 1, 2023 at 10:00 am**

Bids can be submitted online or at City Hall:

<https://www.antigo-city.org/antigo-city-bids-quotes-rfps/>

Please refer any questions to:

Telephone: 715.623.3633 extension-131 or e-mail: [srepp@antigo-city.org](mailto:srepp@antigo-city.org)

The City of Antigo reserves the right to reject any or all bids and to accept the bid deemed the most advantageous to the City of Antigo.



City of Antigo  
Park and Recreation Department  
700 Edison Street, Antigo, WI 54409  
715.623.3633 extension-150 • [www.antigo-city.org](http://www.antigo-city.org)

## **Specifications and Bid Sheet for Professional Arborist Services**

City of Antigo

Park and Recreation Department

700 Edison Street, Antigo, WI 54409

715.623.3633 extension-131 • www.antigo-city.org

### **SPECIFICATIONS FOR PROFESSIONAL ARBORIST SERVICES**

#### Description of Services:

- Contractor services will include pruning and removal of trees and does not include pesticide application to control insects or disease. Contractor will be responsible for removing pruned and/or fallen branches from a worksite unless prior arrangements for disposal are made with the City of Antigo.
- Contractor will furnish all supervision, labor, materials and equipment necessary to accomplish the services described in the terms and conditions of the contract.
- Contractor must be able to coordinate with Wisconsin Public Service for tree removals involving overhead utilities.

#### Requirements for Bidding:

- Contractor must be a certified arborist or have the ability to become a certified arborist prior to June 1, 2023. If contractor is not a certified arborist, contractor must employ a certified arborist and provide certification for at least one (1) certified arborist.
- Contractor must provide proof of 1 million dollars general liability and motor vehicle insurance with the City of Antigo listed as an additional insured and Workers Compensation coverage as required by law.
- Contractor must provide three references attesting to the company's past performance at locations similar in size and/or scope of services.

#### Manner and Time to Conduct Service:

- Contractor will perform routine services that do not adversely affect occupant health or productivity during regular daytime hours. When it is necessary to perform work outside of the regular daytime hours, the contractor shall notify the City of Antigo Park, Recreation and Cemetery Department as well as any affected residences.
- Contractor shall observe all safety precautions through the performance of the contract.

#### Special Requests and Emergency Services:

- On occasion, the City of Antigo may request the Contractor to perform corrective, special or emergency service(s) that are beyond the routine service requests. The Contractor shall respond to these exceptional circumstances and complete the necessary work within one (1) working day after receipt of request. In the event such services cannot be completed within one working day, the Contractor shall immediately notify the City of Antigo contact person and indicate and anticipated completion date.

Safety and Health:

- All work shall comply with all applicable state and federal safety and health requirements. When there is a conflict between applicable regulations, the most stringent will apply.
- The Contractor shall determine and provide additional personal protective equipment required for the safe performance of work. Protective clothing, equipment and devices shall, as a minimum, conform to the Occupational Safety and Health Administration (OSHA) standards for products being used.
- Contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work.

Summation:

- Contractor will enter into a contract for services with the City of Antigo Park, Recreation and Cemetery Division for **three years beginning February 13, 2023 and ending on February 13, 2026.**
- Contractor may be required to work along city crews to assist in assigned work tasks.
- Contractor will work with Park, Recreation and Cemetery Department to discuss the needs and work plans as well as scheduled work after the bid is awarded.
- Final bid award will be based on the average of the submitted hourly amounts.

1. Contractor provides all machinery and crew for the three year term at a compensation rate of

\_\_\_\_\_ per hour

2. Contractor works with a city crew to assist with removal, pruning, clean-up, and/or hauling brush at the rate of

\_\_\_\_\_ per hour

Contractor Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_